

## **AGENDA**

### **CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS**

**Tuesday, September 18, 2007 at 9:30 AM**

Department of Public Health  
410 Capitol Avenue, Hartford, CT  
Conference Room F – Second Floor

#### **CALL TO ORDER**

**I. MINUTES**

Review and approval of the minutes from the May 1, 2007 and May 22, 2007 meetings.

**II. NEW BUSINESS**

Continuing Education  
Public Act 07-104

**III. DEPARTMENT OF PUBLIC HEALTH UPDATES**

Investigations Update  
*Gary Griffin, Investigations Supervisor*

**IV. LEGAL OFFICE BUSINESS**

- A. Sharon Frigon – Petition No. 2006-0316-031-001  
*Presentation of Consent Order – Ellen Shanley, Staff Attorney*
- B. William J. Marchand – Petition No. 2006-0329-030-004  
*Presentation of Consent Order – Ellen Shanley, Staff Attorney*

#### **ADJOURN**

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on May 1, 2007 at the Department of Public Health, 410 Capitol Avenue, Conference Room A/B, Building 470, Hartford, Connecticut.

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**BOARD MEMBERS PRESENT:** Celia Pinzi, Embalmer - Chairperson  
James Donohue  
Peter Hansen, Embalmer - *via telephone*  
Daniel P. Jowdy, Embalmer  
John B. Sterry - *via telephone*

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Jeffrey A. Kardys, Board Liaison  
Jennifer Filippone, Section Chief, Department of Public Health  
Stephen Carragher, Health Program Supervisor, DPH  
Gary Griffin, DPH  
Diane Wilan, Staff Attorney, DPH  
Jane Comerford, Assistant Attorney General

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Chairperson Celia Pinzi called the meeting to order at 9:30 a.m.

**I. MINUTES**

The minutes from the January 11, 2007 and January 18, 2007 meetings were reviewed. Ms. Pinzi made a motion, seconded by Mr. Hansen, to approve the minutes. The motion passed unanimously.

**II. NEW BUSINESS**

A. Reinstatement Application – Brace Carpenter

Stephen Carragher, Health Program Supervisor, Department of Public Health presented the Board with an embalmer reinstatement application for Brace Carpenter. Following review Ms. Pinzi made a motion, seconded by Mr. Jowdy, to recommend reinstatement provided that Mr. Carpenter successfully completes the Connecticut written and practical examinations. The motion passed unanimously.

B. Request to become a Practical Examiner

The Board reviewed a letter from Mark T. Kalinowski, Lisbon, Connecticut (Embalmer License #2606) offering his time to be an examiner for embalmer practical examinations. Stephen Carragher, Health Program Supervisor, Department of Public Health reported that Mr. Kalinowski's license is current with no history of discipline. Mr. Sterry made a motion, seconded by Ms. Pinzi, to recommend that the Department utilize Mr. Kalinowski as an examiner for practical examinations. The motion passed unanimously.

**III. DEPARTMENT OF PUBLIC HEALTH UPDATES**

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are 17 cases currently in various stages of investigation by the Department. Nine additional cases have been referred to the Department's Legal Office for further review.

- B. Colonial Funeral Home – Petition No. 2005-0927-056-015  
Paul Moraski – Petition No. 2005-0927-030-013

Both licenses have been reissued following a Superior Court Order staying revocation pending the appeal filed by Mr. Moraski.

**IV. LEGAL BUSINESS**

- A. Clifton Petteway – Petition No. 2006-0120-000-003  
Reverend S. P. Petteway – Petition No. 2006-0120-000-004

Ms. Pinzi recused herself in these matters. Assistant Attorney General Jane Comerford was present to provide counsel to the Board. Staff Attorney, Diane Wilan was present on behalf of the Department of Public Health. Attorney David Gronbach was present for respondents. Attorney Wilan presented proposed Cease and Desist Orders in these cases. Attorney Gronbach, without objection from the Department, withdrew respondents' consent to the proposed Cease and Desist Orders at which time they were withdrawn by attorney Wilan. A hearing in these matters will be scheduled to commence in June 2007.

**V. ADDITIONAL BUSINESS**

John Zembrowski, Jr., Licensed Embalmer, Southbury, Connecticut requested clarification as to permits for out-of-state funeral homes bringing bodies into Connecticut for cremation. Jennifer Filippone, Section Chief, Practitioner Licensing and Investigation reported that legislation regarding this issue is pending, technical language is being worked on. Ms. Filippone suggested that Mr. Zembrowski write to the Department for an interpretation of the statutes if the issue is not resolved by the pending legislation.

**VI. ADJOURNMENT**

Mr. Jowdy made a motion, seconded by Mr. Donohue, to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 10:54 a.m.

Respectfully submitted,

Celia Pinzi, Chairperson  
Board of Examiners of Embalmers and Funeral Directors

*The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.*

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on May 22, 2007 at the Department of Public Health, 410 Capitol Avenue, Conference Room A/B, Building 470, Hartford, Connecticut.

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**BOARD MEMBERS PRESENT:** Celia Pinzi, Embalmer - Chairperson  
James Donohue  
Peter Hansen, Embalmer - *via telephone*  
Daniel P. Jowdy, Embalmer  
John B. Sterry - *via telephone*

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Jeffrey A. Kardys, Board Liaison  
Patrick Kwanashie, Assistant Attorney General – *via telephone*

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Chairperson Celia Pinzi called the meeting to order at 9:15 a.m.

**I. OLD BUSINESS**

Paul Moraski v. Board of Embalmers - Docket Number 06-4012770S

Assistant Attorney General Patrick Kwanashie was present by conference call for this discussion. The Board reviewed a letter from Attorney William Palmeri on behalf of Paul Moraski and the Colonial Funeral Home. Attorney Palmeri writes that respondent offers to withdraw the appeal of the Boards September 2006 Memoranda of Decision provided that the Board place respondents' license on probation for a period of three months in lieu of revocation.

The Board members spoke in opposition to respondent's offer.

Ms. Pinzi made a motion, seconded by Mr. Sterry, to reject respondent's offer for withdrawal of the appeal and to instruct Assistant Attorney General Kwanashie to continue with the defense of the appeal.

The motion passed unanimously.

**II. ADJOURNMENT**

Mr. Jowdy made a motion, seconded by Mr. Donohue, to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 9:21 a.m.

Respectfully submitted,

Celia Pinzi, Chairperson  
Board of Examiners of Embalmers and Funeral Directors